



Frederick County Commission For Women

Winchester Hall, 12 East Church Street

Frederick, MD 21701-5243

(301) 600-1066

CFW @ FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

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Monthly Meeting Minutes

April 10, 2012

COMMISSIONERS

Sharon Dobson

President

Cher Woehl

Vice President

Valerie Dougherty

Treasurer

Tish Honse

Acting Recorder

Jennifer

Charlton-Shuldes

Past President

Natalie Abbas

Christine Ferguson

Diana Halleman

Hebba Hassanein

Susan Mender

Jill Paleos

Linda Roth

Jamie Shopland

Olga Hernandez-Smith

Shellome Walters

Commissioners Present: Sharon Dobson, Cher Woehl, Valerie Dougherty, Christine Ferguson, Hebba Hassanein, Olga Hernandez-Smith, Susan Mender, Tish Honse, Diana Halleman, Jennifer Charlton-Shuldes, Linda Roth, Natalie Abbas, Jill Paleos **Intern:** Melayne Newman

Absent Commissioners: Shellome Walters, Jamie Shopland,

Guests Present: Dr. Rachel Mandel, Assistant Vice President for Medical Affairs, Frederick Regional Health System, Amanda Price, Candace Prout, Pat Rosensteel, and Teresa Smith

I. President's Report and Announcements

- a. The meeting was called to order at 7:01 p.m.
- b. Guests were introduced.
- c. **March 14, 2012 Meeting Minutes** – Cher Woehl moved to approve the April 14, 2012 meeting minutes as submitted by the recorder. Susan Mender seconded. Motion passed by majority vote, with one abstention.
- d. **Announcements:**
 - Jamie Shopland has resigned as Recorder. Tish Honse has been appointed by Commission Chairperson, Sharon Dobson as Acting Recorder
 - The Commission officially thanked Linda Roth for all her work on the Leadership Alliance Dinner
 - Calendar of Events – Calendar was updated as the anniversary celebration is a luncheon rather than a dinner. Commissioners were asked to send any calendar updates directly to Sharon Dobson.
 - Guest Presentation – Dr. Rachel Mandel gave a presentation on the Women's Health Fair. She provided a background on the Women's Center. Informed us that National Women's Health Month is in May and the first annual Health Fair will be on May 19, 2012 from 10:00 a.m. to 3:00 p.m. It is free and open to the public. She asked that we sponsor a table.

II. Financial Reports – Commissioner Dougherty provided the financial report. She informed us that the BOCC will be funding the Commission for Women \$135.00 for the fiscal year. A full financial report will be sent to everyone.

III. Committee Reports/Special Projects – Reports were delivered by the following Committees: Outreach, Legislative, , Recruitment, Volunteer, Marketing, LPGA Futures Tournament, Leadership Alliance Dinner, 20th Anniversary Dinner, and 2012 Maryland Women's Conference.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

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- **Outreach** -Commissioner Hernandez-Smith reported that the May dinner may have to be delayed until summer.
- **Legislative** – Commissioner Honse reported that the Charter Government forum on April 21, 2012 is set and will be held at Urbana Library. The League of Women Voters and Delta Sigma Theta Sorority will co-sponsor.
- **Recruitment** – Amanda Price and Candace Prout have applied for internships with the Commission. A closed session will be held following the meeting to decide.
- **Volunteer** – Commissioner Mender reported that at the end of each month she will send a note to each committee chair to learn of their need for volunteers. Constant Contact will be used to get in touch with the volunteers to see about their availability.
- **Marketing** – Commissioner Shopland sent a report that the website has been updated adding the new Commissioners and information on the Leadership Alliance Dinner. Intern Melayne Newman reported that she is finalizing the list of contacts on Constant Contact and getting the list cleaned.
- **LPGA Futures Tour** Commissioner Charlton-Shuldes reported that we currently have 71 volunteers and our goal is 180 to 200. We need to get the word out. We have secured two sponsorships. Commissioner Dobson reported that the contract is with the county attorney and we have the full support of the Frederick County government. The contract will be signed by County Commission President Blaine Young. We are moving forward.
- **Leadership Alliance Dinner** – Commissioner Roth reported that we had 90 guests. There was a discussion about having the dinner annually at the same approximate time. A motion was made by Commissioner Roth to have the dinner on March 28 of 2013. Commissioner Halleman seconded. Motion passed by majority vote.
- **20th Anniversary Luncheon** – no update. Committee is meeting this week
- **2012 Maryland Women's Conference** – Commissioner Dobson has the contract from the Claggett Center.

IV. Old Business – Women's Health Center Fair. There was a discussion on the presentation that was given by Dr. Mandel. A motion was made by Commissioner Charlton-Shuldes to participate in the health fair. Commissioner Woehl seconded. The motion passed by majority vote.

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- V. New Business** – There was a discussion regarding combining the Recruitment Committee with the Volunteer Committee as the functions overlap. Commissioners Walters and Mendes will co-chair. Commissioner Woehl made a motion to combine the committees. Commissioner Mendes seconded. Motion passed by majority vote.
- VI. Adjournment and Meeting Announcement** – A motion was made by Commissioner Dougherty and seconded by Commissioner Woehl to close the meeting. Motion passed by majority vote. The public meeting was officially closed at 8:30 and the Commissioners went into private session.
- VII. Private Session** – Candidates for interns were discussed. Commissioner Hassanein made a motion to accept Candace Prout. It was seconded by Linda Roth. Motion passed by majority vote. Commissioner Hassanein made a motion to accept Amanda Price. Commissioner Abbas seconded. Motion passed by majority vote.

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